



## **Position:** Youth Advocate

**Salary:** Internship - \$100 stipend per month

**Education:** Current High School student, on path to graduate

**Location:** Northeast San Fernando Valley, Los Angeles, CA

**Language(s):** English and Spanish *preferred*

**Area of Focus:** Youth Empowerment, Community Development, Education & Training

**Type:** Part time, 4 hours per week, schedule flexible

**Posting date:** April 1, 2010

**Start date:** ASAP

**Job Description:** Youth Speak Collective (YSC), a 501 (c)(3) non-profit organization founded in 2005, is a youth-driven initiative empowering low-income communities in the Northeast San Fernando Valley. YSC provides area youths with the skills necessary to pursue higher education and create strong communities.

**The Youth Council and Speak Up** are part of the YSC afterschool programs. These programs will provide opportunities for youth to engage in service-learning, participate in experiential learning and gain skills to attain a college education. These youth meetings met with youth from: San Fernando High School, Sylmar High School, Discovery Prep Charter High School, Community Charter High School and Maclay Middle School. The Youth Council and Speak Up will be representative of all social groups on campus and made up of natural leaders to promote peer education and awareness to resolve differences and friction between social groups.

### **RESPONSIBILITIES**

- Attend weekly meetings to plan council meetings.
- Make phone calls to students.
- Clean/organize lab and assist in general office duties.
- Upkeep and outreach to students on MySpace.
- Plan special events in collaboration with youth such as; communit beautification projects, volunteer days, community meetings, cultural events and school campaigns.
- Outreach to San Fernando High students to get involved in YSC programs.
- Create an environment developed around a prevention based learning approach.
- Develop and sustain excellent relationships with youth, administrators and community leaders.

### **QUALIFICATIONS**

- Current High School student
- Some experience working in afterschool programs
- An individual with an entrepreneurial spirit who is innovative, flexible, persistent and ambitious.
- Must be comfortable working in a team environment
- Bilingual and/or bicultural, but not necessary
- Excellent networking and communication skills (verbal and written)
- Experience in curriculum development
- Willingness to work some non-traditional hours and Saturdays as required.

Interested candidates should email a cover letter and resume to: [jobs@youthspeakcollective.org](mailto:jobs@youthspeakcollective.org)  
Please include in the subject line: "Youth Advocate"